

Public Park Improvement Group
385 Social Club, Lochgelly
11th April 2016

Present

Tam Durham (TD), Stevie Murray (SM), Colin Davidson(CD), Stephen Duffy (SD), Alex Lamond (AL), George Kinnell (GK), Karen More (KM), Carol Mackie (CM) and Jimmy Mann (JM)

Apologies – Cllr Mark Hood, Margaret King (Fife Council)

1	<p>Minutes from previous meeting & Matters Arising</p> <p>Minutes approved – TD, seconded JM</p> <p>JM confirmed as role as treasurer. SM to contact the Bank of Scotland about this change and about methods of paying bills. We had received an invoice from Fife Council for works carried out to date by Parks, Streets and Open spaces.</p> <p>MUGA court opening scheduled for Tuesday 19th April at 2pm. SM asked for as many people as possible to attend. KM asked about CCTV installation, agreed to liaise with Fife Council for quotes.</p> <p>Hanging Baskets – CD provided brochures with possible options. The group had suggested that the tree styles for the 6 lamp posts from Hall Street. GK proposed that we use two baskets per pole. After some discussion, agreed to get final quotes for two baskets per lamp post. CD to provide final quote for circulation.</p> <p>AL confirmed that the variety of trees planted in the North side of the park were</p> <ul style="list-style-type: none">• Prunes Tibet (Red Bark)• Rowan (white and red berries) <p>AL advised that he had been asked by a member of the public whether a bench could be installed beside the trees at this end. This would allow people to have a rest at that end of the park. There were two benches in the middle of the park in line with each other, perhaps one of these could be moved. GK agreed that this was a good suggestion and that we look into this further and confirm at the next meeting. Agreed.</p>
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Park Update – CD & AL					
Action	Description	Estimated Costs	Timescale	Comments	Who by
1	3 signs to be purchased and sited at the park.	DONE	Apr-16	WILL BE INSTALLED BEFORE PHOTOSHOOT	GROUP/CD
2	FENCE SPAR/PLAYPARK	BLACKSMITH	Mar-16	DONE	CD
3	Repair of wall at the North Entrance	FIFE COUNCIL	Apr-16	GL ASKED TO INCLUDE WALL IN WITH OTHER WORKS	SD
4	BRACKETS AND BASKETS FOR LAMPOSTS	BRACKET AND BASKETS/TOWER VEHICLE	May-16	TOWER VEHICLE BRACKET/PLANTER/INSERT 590MM DIAMETER POLE AMBEROL OR OGILVIE	CD/AL
5	PLANTING AND WATERING OF BASKETSON LAMPOSTS	LADY HELEN NURSERY	MAY -OCT		CD/AL
6	PARK PATHS		Jul-05	PATCH PATHS	CD/AL
7	Additional wildflower area to be installed on north facing slope linked to existing with paths through.	FIFE COUNCIL	Winter -April 2016	AREA BEEN SPRAYED/ROTOVATE APRIL 16 SOW MAY	CD/AL
8	Five Picnic benches and seats to be costed. Two for wild flower bed area and three for plataeu next to childrens play area	5 picnic benches/	Apr-16	5 BENCHES ARRIVED,INSTALLED BEFORE PHOTOSHOOT	CD/AL
9	Open bins to be removed and larger black bins with lids installed and be uniform throughout park.		Apr-16	2 NEW BINS TO BE INSTALLED W/E 17/4/16	CD/AL
10	WILDFLOWER TO BE DONE BETWEEN TREES		APRIL/MAY 16	AREA SPRAYED/ROTOVATE APRIL/SOW MAY	CD/AL
11	Boundary where Beech hedging has been installed to be cut back and maintained.	Part of regular maintenance	Apr-16	DONE	AL

	12	TREES TO BE PURCHASES AND PLANTED ON GREENSPACES BETWEEN ROAD AND RED BLAE		Mar-16	DONE	CD/AL
	13	Repainting childrens playpark equipment	COST OF PAINT	SPRING 16	STARTED 21/3/16,SWINGS TO PAINTAND SPRINGIES/FINISH W/E 17/4/16	CD
	14	wet pour surfacing. Coloured		Apr-16	CALEDONIA PLAY WEATHER IS HOLDING THEM UP.START DATE 18/4/16 WEATHER PERMITTING	CD
	15	grass old tennis court		autumn 2016	cost required to soil and seed top tennis court/1250m2	AH/GROUP
	16	Liaise with local schools regarding the garden		Oct. 2015	Contact PTA from the schools to discuss their involvement in this project	Group
	17	Cut back and tidy area at South entrance to park	Part of regular maintenance	Mar-16	DONE/WILLOW TO BE PLANTED	AL
	18	fencing replaced/tennis courts		2016/17	install bowtop fencing	CD
	19	Lighting through park	TBC	TBC	Potential to link in with MUGA court	Group
	20	MUGA court	PHOTOSHOOT 19TH APRIL	Apr-16		CD/AL
	21	OLD NO BALL GAMES SIGNS	REMOVE THEM	Apr-16	X3 DONE	AL
	22	RAMP ON MULTI UNIT/PLAYPARK	FIFE COUNCIL	Apr-16	IMPROVE CHILDRENS SAFETY W/E 17/4/16	CD

3	<p>Dog Walking area- SM asked whether this could be tidied up more as it appears unsightly with the other improvements. AL advised that they had looked the willows which were planted in that area and in the main they are all living. These were installed to help soak up the water flowing down the hill. Agreed to monitor the situation and look at tidying up around the existing shrubs.</p> <p>Red Ash area – still subject to ongoing consideration. SM advised that whatever longer term plans were developed for the area would need to include a public discussion and would need to be timed to avoid clashing with the Gala Day. This was scheduled for the end of August. GK highlighted that a member of the public had been using it for his trap and horse, he didn't think that this was permissible? JM responded that it was public park so anyone can use it, we need to look at measures which would encourage more users across the whole area including the red ash. Agreed to keep this onto the agenda for future discussions.</p>
4	<p>SM advised that the group had agreed to look into developing the old tennis courts. Initially this would include grassing over the areas concerned which would allow further development to take place. We needed to consider plans for the development and match funding opportunities which would help the group. Unfortunately Margaret King wasn't available tonight, however she would hopefully be available for the next meeting. JM asked if there was any feedback from the schools regarding the sensory garden. SM advised that there hadn't been, however once we have a draft layout then we can contact them again. Agreed that this would be the main agenda item for the next meeting and to invite Andrew Howarth to attend.</p>
5	AOCB – there was none
6	<p>Date of next Meeting</p> <p>General Meeting Monday 9th May 2016 at 6.00 in the 385 Social Club</p>