

Public Park Improvement Group  
385 Social Club, Lochgelly  
9<sup>th</sup> May 2016

Present

Tam Durham (TD), Stevie Murray (SM), Jean McDonald (JMc) Jimmy Mann (JM), David Hemsead (DH) Colin Davidson(CD), Stephen Duffy (SD), Alex Lamond (AL) and Cllr Mark Hood (MH)

Apologies – George Kinnell (GK), Karen More (KM), Carol Mackie (CM) & Margaret King (Fife Council)

1	<p>Minutes from previous meeting &amp; Matters Arising</p> <p>Minutes approved – TD, seconded JM</p> <p>Matters Arising – SM advised that he had emailed the Council's CCTV Officer about the costs associated with installation at the MUGA court. MH advised that there was a possibility of the mobile cameras being installed for a short period. He would look into this further.</p> <p>Hanging Baskets would be installed as discussed at the previous meeting. CD to resend the quotations.</p> <p>SM advised that he had been to the Bank about the lack of a cheque book and to see whether we can access internet banking. The forms would be passed over to JM for completion. We have an outstanding invoice from Fife Council, however at this stage we have no method of paying. SM to liaise with Fife Council and advise of this situation.</p> <p>SD asked what the problem was with the old dog walking area. SM advised that this was a visual problem with the overgrown grass intermingled with the shrubs. The willow trees though were now showing signs of growth and this would help. SM advised that the group had previously agreed to leave the area as the willow trees and shrubs help absorb the water.</p> <p>Agreed that the suggestion of a bench/ seat beside the tree plantation in the north side be put in place. This was following the discussions with a local resident in that area who suggested that it would be a good idea for older people who walk there.</p>
2	<p>Sensory Garden Development</p> <p>Andrew Haworth (Fife Council, Parks Development Officer) spoke through the draft plans and explained the options available for consideration. These included:</p> <ul style="list-style-type: none"><li>• Shrubs/ Trees on the court surface to act as a wind break. Work would need to include digging out core surface to allow the plants to grow, this would be labour intensive.</li></ul>

	<ul style="list-style-type: none"> <li>• The pathways could either be tar surface or bark type.</li> <li>• The raised beds would be built up using old railway sleepers</li> <li>• There was an option for the group to engage with Fife Council's Training unit who would undertake the work required.</li> </ul> <p>Discussion took place amongst the group, the main points discussed included</p> <ul style="list-style-type: none"> <li>○ The draft seating areas were to close together</li> <li>○ The volume of work required for trees/ shrub planting on the surface would be costly and time consuming. Perhaps grassing over the area would allow future expansion. Planting trees/ Shrubs off the park on the grass alongside the area would be easier and cheaper.</li> <li>○ Using the Training Unit helps promote development and social responsibility.</li> <li>○ If the surface is tar then it allows greater access to all and requires less maintenance</li> <li>○ Turfing remaining area would likely be more sustainable</li> <li>○ Need to consider discussion with local residents and school participation</li> <li>○ Need to look at proposed costs associated and timescales to try and get some support for match funding.</li> </ul> <p>Agreed</p> <ol style="list-style-type: none"> <li>1. Tar path surface using the Training unit if possible</li> <li>2. Move benches to separate areas across the area so as to avoid possibly congregation</li> <li>3. Trees/ Shrubs could be planted in the areas surrounding the tennis courts</li> <li>4. Redraft final plans and</li> <li>5. Write to residents in the immediately surrounding areas for their consideration/ concerns of the plans</li> <li>6. Write to schools and invite them to participate in the planting.</li> <li>7. Cost options for turfing the area remaining or grass seeding the areas.</li> </ol>					
3	Park Update – CD & AL					
	Action	Description	Estimated Costs	Timescale	Comments	Responsibility
	1	3 signs to be purchased and sited at the park.	DONE	May-16	1 SIGN TO INSTALL AT SOUTH ENTRANCE WHEN CONTRACTOR FINISHED	GROUP/CD
	2	Repair of wall at the North Entrance	FIFE COUNCIL	Apr-16	GL ASKED TO INCLUDE WALL IN WITH OTHER WORKS	SD

	3	BRACKETS AND BASKETS FOR LAMPOSTS	BRACKET AND BASKETS/TOWER VEHICLE	May-16	TOWER VEHICLE BRACKET/PLANTER/INSERT 590MM DIAMETER POLE OGILVIES.	CD/AL
	4	PLANTING AND WATERING OF BASKETS ON LAMPOSTS	LADY HELEN NURSERY	JUNE -OCT	ROSS HAPPY TO TAKE THESE ON	CD/AL
	5	Additional wildflower area to be installed on north facing slope linked to existing with paths through.	FIFE COUNCIL	May-16	SOWING WEEK BEGINNING 9/5/16	CD/AL
	6	Five Picnic benches and seats to be costed. Two for wild flower bed area and three for plateau next to childrens play area	<i>5 picnic benches/</i>	Apr-16	DONE	CD/AL
	7	Open bins to be removed and larger black bins with lids installed and be uniform throughout park.		Apr-16	DONE	CD/AL
	8	WILDFLOWER TO BE DONE BETWEEN TREES		May-16	SOWING WEEK BEGINNING 9/5/16	CD/AL
	9	TREES TO BE PURCHASES AND PLANTED ON GREENSPACES BETWEEN ROAD AND RED BLAE		Mar-16	DONE	CD/AL
	10	Repainting childrens playpark equipment	COST OF PAINT	SPRING 16	DONE	CD
	11	wet pour surfacing. Coloured		Apr-16	DONE	CD
	12	grass old tennis court		autumn 2016	cost required to soil and seed top tennis court/1250m2	AH/GROUP
	13	Liaise with local schools regarding the garden		Oct. 2015	Contact PTA from the schools to discuss their involvement in this project	Group

	14	Cut back and tidy area at South entrance to park	Part of regular maintenance	Mar-16	DONE	AL
	15	fencing replaced/tennis courts	£3,500.00	2016/17	install bowtop fencing	CD
	16	Lighting through park	TBC	TBC	Potential to link in with MUGA court	Group
	17	MUGA court	PHOTOSHOOT 19TH APRIL	Apr-16	DONE	CD/AL
	18	OLD NO BALL GAMES SIGNS	REMOVE THEM	Apr-16	DONE	AL
	19	RAMP ON MULTI UNIT/PLAYPARK	FIFE COUNCIL	Apr-16	DONE	CD
	20	BENCHES	GROUP	May-16	MOVE BENCH DOWN TO PATH AT NEW TREES	AL/CD
	21	woodland walk	LOCHGELLY HIGH SCHOOL	APRIL/MAY 2016	3 LITTER PICKS DONE BY SCHOOL	SD
5	<p>AOCB</p> <p>MUGA court – The group agreed that the court was highly successful so far, with excellent feedback on social media and directly to members of the group. There was outstanding issues relating to the snagging works (including the north facing hill, kerbing and so on). SD was chasing this through the appropriate council officer and would feedback any particular concerns.</p> <p>Agreed that to support community involvement that we look at purchasing a banner to promote the groups involvement in improving the park and include how members of the public can contact us with their ideas.</p> <p>Replacement Cherry blossom Trees – Agreed that the location of these be moved away from the bench. These are the ones which have been damaged consistently over the years. JMc asked if we can get a monetary value on the costs of replacing these over the years.</p> <p>SM suggested that the group look at getting involved with helping tidy the park. Perhaps once a month looking at getting supplied with litter pickers, bags etc and having a walk around the park for an hour on a Saturday or Sunday morning. Agreed and to set date following next meeting.</p>					
6	<p>Date of next Meeting</p> <p><b>General Meeting Monday 20<sup>th</sup> June 2016 at 6.00 in the 385 Social Club</b></p>					